

# MONA KHATIB

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Instructional Designer & eLearning Developer | Global Virtual Trainer

Specialized in Interactive Training Materials & Storyline-Based Learning

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## Professional Summary

Instructional Designer and Global Virtual Trainer with 8+ years of experience designing and delivering interactive learning solutions for NGOs and international organizations. Specialized in Articulate Storyline 360, scenario-based learning, and transforming static training materials into engaging and interactive learning experiences. Experienced in designing multi-day training programs, facilitator guides, and SCORM-compliant eLearning modules for diverse international audiences.

## Professional Experience

### Instructional Designer – AUB (GHI), Lebanon · Consultant (Jan 2026 – Present)

- Designed interactive Storyline 360 courses for diploma-level humanitarian training to improve learner engagement
- Built scenario-based modules, branching interactions, and knowledge checks
- Transformed static content into structured microlearning experiences
- Developed SCORM-compliant modules aligned with AUB quality standards

### Instructional Designer – ICMPD (Austria/EU) · Freelance · Remote (Aug 2025 – Oct 2025)

- Developed bilingual SCORM eLearning course for Risk Analysis training
- Created branching scenarios, assessments, and video walkthroughs
- Designed structured multi-module training aligned with EU frameworks

### Global Virtual Trainer – Freelance (Feb 2025 – Present)

- Delivered live virtual training sessions for international audiences across multiple regions
- Facilitated interactive workshops using case studies, discussions, and applied activities
- Adapted training delivery to diverse cultural and professional contexts

### **Learning Designer – Rumie (Canada) · Part-time (Jan 2024 – Jan 2025)**

- Designed microlearning content aligned with instructional design models
- Converted complex concepts into engaging, learner-friendly materials

### **Training & E-Learning Development Consultant – War Child (Jul 2023 – Jul 2024)**

- Designed global training programs and interactive learning materials
- Developed facilitator guides, training content, and multimedia assets
- Led instructional coaching, UX testing, and quality assurance processes

### **Learning & Quality Manager – War Child (Jan 2021 – Jun 2023)**

- Managed program quality across multiple countries
- Led capacity-building and training initiatives
- Developed evaluation reports and improvement strategies

### **Training & E-Learning Specialist – War Child (Sep 2016 – Dec 2020)**

- Designed gamified learning tools and digital modules
- Delivered international training workshops
- Supported improvement of global learning programs

### **Teacher Trainer – IRC (Jul 2014 – Aug 2016)**

- Delivered teacher training programs and coaching
- Conducted classroom observations and performance feedback

### **Teacher Trainer – TDH (Jul 2013 – Jun 2014)**

## **Core Skills**

**Instructional Design & eLearning:** Articulate Storyline 360 | Rise 360 | SCORM/xAPI | LMS | Storyboarding | Microlearning | Curriculum Design

**Training & Facilitation:** Virtual Training Delivery | Workshop Facilitation | Coaching & Mentoring | Adult Learning | Learner Engagement

**Training Materials Development:** Interactive Training Design | Facilitator Guides | Training Program Design | Assessment Design | Multimedia Content Creation

## **Education**

Masters in Instructional Design and Development – University of Balamand (2022–2026)

Bachelors in Elementary Education – Al Jinan University (2009–2012)